



Governing Board of Trustees
AGENDA
Thursday, December 19, 2013, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

- 1.0 CALL TO ORDER4:30**
 - 1.1 Call to Order
- 2.0 OPEN SESSION.....4:30**
 - 2.1 Pledge to the American Flag
 - 2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time
 - 2.3 Coronado Middle School Student Report
 - 2.4 Board Recognition
 - Division IV CIF Cross Country Champions led by Coach George Green: Rachel Steffen, Kayla Bierschbach, Aeron Yim, Jasmine Rippey, Haley Chasin, Hannah Downey, and Renee Phillip
 - All CIF Division IV Cross Country: Erik Armes
 - 2.5 Shareholder Reports
 - 2.6 Superintendent’s Report
 - 2.7 Comments from Board Members Including a Discussion with the Superintendent’s Cabinet Regarding the Strategic Planning Presentation
- 3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non–agenda items)5:15**

Anyone wishing to address the Board on agenda, non–agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non–agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR..... 5:20

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

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5.0	REPORTS.....	5:25
5.1	Islander Sports Foundation Annual Report (15 minutes)	25
5.2	Learning Report (written)	33
	• Coronado Middle School Annual Update	
5.3	Report to the Governing Board from the Superintendent of Schools Regarding Off Campus Policy, Procedures, and Liabilities Related To Student Conduct and Safety (written).....	38
5.4	Presentation of Draft Version of Long Range Facilities Maintenance Management Plan (15 minutes).....	46

6.0	ACTION ITEMS/PUBLIC HEARINGS	6:00
6.1	Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits and New Policy and Regulation 0460, Local Control and Accountability Plan (10 minutes).....	47
7.0	ORGANIZATIONAL BUSINESS	6:10
7.1	Proposed List of Agenda Items for Future Board Meetings	48
7.2	Special Board Meeting, January 7, 2013, 5:00 PM – Budget Study Meeting at Village Elementary School in Village Hall Regular Board Meeting, January 23, 2013, 4:30 PM, District Office	
8.0	CONVENE TO CLOSED SESSION (Conference Room)	6:20
8.1	Threat to Public Services or Facilities, in Consultation with Strategos, District Security Consultant, per Government Code Section 54957 (a) and Education Code Section 32281(f)(1). The Board will discuss the comprehensive school safety plan that includes tactical responses to criminal incidents.	
9.0	RECONVENE TO OPEN SESSION (District Board Room)	
9.1	Report Any Action Taken in Closed Session	
10.0	ADJOURN	6:50 (approximately)

<p>Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.</p>
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AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Regular Meeting Minutes of November 21, 2013 (Action)

Background Information:

Presented for Board Approval:

- November 21, 2013, regular meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
November 21, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Bruce Shepherd, Brenda Kracht, Maria Simon and Ledyard Hakes. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Keelin Shaughnessy was absent and Jasmine Schmied was present on her behalf.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#21

Motion: Hakes Second: Simon Vote: 5-0.

2.3 Silver Strand Elementary School Student Report

Sydney and Tommy Dull updated the Board on Silver Strand Elementary School's activities.

2.4 Shareholder Report

- Andrea Webster updated the Board on SAFE and their upcoming activities
- Rich Brady updated the Board on upcoming CoSA activities
- Kevin Nicolls, Director, and Bill Seager, Board Member of Coronado Pathways Charter School addressed the Board and gave the Governing Board an update on enrollment and funding

2.7 Superintendent's Report

The Superintendent reported on the following: There will be Facebook Training on December 3rd for staff; the last several weeks, a survey went out to the community by True North Research and a full report of that survey will be presented to the Board at the December 12, 2012, Special Board Meeting.

2.8 Comments from Board Members

Member Hakes thanked Member Simon and her husband for opening their home to host a Middle School Meet and Greet. Member Kracht said she attended four different events in less than 10 days. Her favorite was watching the kindergarteners' faces as the men came down on their parachutes. The kindergarteners were shouting USA, USA! It was very touching. Member Kracht's biggest regret is that there is not enough hours in a day to attend all the events she would like to. Patty Cowan, Executive Director of CSF was thanked for a fabulous event. And Member Kracht and her husband Larry were recognized for winning the Crown Award for their work on the Fourth of July Parade.

3.0 COMMENTS FROM THE AUDIENCE

There were no comments on non-agenda items.

4.0 APPROVAL OF CONSENT AGENDA

#22

Motion: Simon Second: Shepherd Vote: 5-0

- 4.1 Approve the Special Board Meeting Minutes of October 10, 2013, and Regular Meeting Minutes of October 17, 2013
- 4.2 Accept Donation to the Coronado Unified School District
- 4.3 Approve/Ratify Purchase Orders
- 4.4 Approve/Ratify Contracts for Services
- 4.5 Approve Certificated Personnel Register
- 4.6 Approve Classified Personnel Register
- 4.7 Approve Agreement for Participation in Regional Occupational Program for 2013-2014
- 4.8 Approve the Assignment of Teachers According to Education Code Sections 44258.3 and 44258.7 (c) & (d) and Board Policy 4113
- 4.9 Approve the New Position of CiTV Executive Producer/Programmer and the Job Description of That Position's Representative Duties, Knowledge and Abilities Needed, and the Possible Working Conditions the Executive Producer/Programmer May Encounter
- 4.10 Approve New Job Description for Technology Resource Instructional Assistant
- 4.11 Approve Resolution Accepting the Child Care and Development Funding Terms and Conditions for the 2013-2014 School Year for the California State Preschool Program at Silver Strand Elementary School and Authorizing Staff to Sign the Contract

5.0 REPORTS (See Agenda for Written Reports)

- 5.1 **Coronado School of the Arts Annual Report:** The Governing Board was treated to a performance from the CoSA String Quintet: Calvin Storm, Ruby Marruji, Calvin Hibi, Ben Baker, and Joel Burgess. Assistant Principal Shane Schmeichel presented CoSA's Annual Report which included: Design of the Program, CoSA Departments, Enrollment, CoSA Recruitment, Career Technical Education, and Grants.
- 5.2 **Student Services Report:** Safety and Security

6.0 ACTION ITEMS/PUBLIC HEARINGS

- 6.1 **Public Hearing on California Common Core State Standards (CCSS) Funding**
- 6.2 **Public Hearing on Sufficiency of Instructional Materials for 2013-2014**
- 6.3 **Adopt Resolution on Sufficiency of Instructional Materials for 2013-2014** #23
Motion: Simon Second: Hakes Vote: 5-0
- 6.4 **Nominate a Representative to California School Boards Association Delegate Assembly to Serve Region 17** #24
Motion: Simon Second: Kracht Vote: 5-0 to nominate Dawn Ovrom to serve on the CSBA Delegate Assembly to represent Region 17
- 6.5 **Approve Revised Board Meeting Calendar** #25
Motion: Kracht Second: Shepherd Vote: 5-0 to approve the following changes to the Board Meeting Calendar: a Special Board Meeting for Strategic Planning Purposes, 9:00 am – 12:00 pm; Annual Organizational Meeting will begin 2:00 pm and adjourn approximately 2:35 PM; and a Special Board Meeting will begin immediately following the Annual Organizational Meeting to discuss the First Interim and also will include the results of a community survey performed by True North Research.

7.0 PROPOSALS/FIRST READINGS

7.1 Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits and New Policy and Regulation 0460, Local Control and Accountability Plan (First Reading)

8.0 ORGANIZATIONAL BUSINESS

8.1 Proposed List of Agenda Items for Future Board Meetings
Safety and Security Matrix, and the Draft of the Facilities Master Plan will be added to the December Board Meeting

8.2 Comments from Board Members

8.3 Upcoming Governing Board Meetings

- December 3, 2013, Special Board Meeting, Budget Study, 5:00 PM at Silver Strand Elementary School in Strand Hall
- December 12, 2013, District Strategic Planning Meeting, 9:00 AM to 12:00 PM
- December 12, 2013, 2:00 PM, Annual Organizational Meeting then adjourn and begin a Special Board Meeting to look at the First Interim
- December 19, 2013, Regular Board Meeting, 4:30 PM
- January 7, 2013, Special Board Meeting, Budget Study, 5:00 PM at Village Elementary School in Village Hall

9.0 CONVENE TO CLOSED SESSION

The meeting was convened to Closed Session at 6:30 PM

10.0 RECONVENE TO OPEN SESSION

The Meeting reconvened to Open Session at 7:14 PM and the following was reported out:

10.1 Student Matters:

#26

The Board voted unanimously to approve the Settlement Agreement, Case #201300632 & 2013020633 (consolidated)

Motion: Simon Second: Hakes Vote: 5-0

11.0 Adjourned at 7:14 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.2 Accept Donation to the Coronado Unified School District (Action)

The following described donation to the Coronado Unified School District has been approved for acceptance.

Report:

- An anonymous individual donated \$2,000 to pay down lunch balances for needy students of the Coronado Unified School District

Financial Impact:

Positive financial impact to the District and support for our students.

The District is grateful for the above donation.

Superintendent's Recommendation:



That the Board approve and accept with gratitude the donation as listed.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.3 Approve/Ratify Purchase Orders (Action)

Background Information:

Warrants represent invoiced payments against purchase orders previously approved. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

Report:

Separate cover

Financial Impact:

Purchase Orders	October 1 through October 31, 2013	\$562,672.07
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JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.4 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board:

Name	Description	Dates	Amount	Source of Funds
AP Test Service	Service Agreement for AP Testing Through APTS Website	1/19/14-1/19/15	\$.085/ Exam	CHS
AT&T Datacom	CHS-Theatre Fiber Cable Installation & Testing	12/03/13	\$38,770.36	Capital Fund
Banyan Tree Learning Center	Student A	6/08/13-7/20/13	\$5,108.80	Special Ed
Beth Connelly	Costume & Wig Design	11/22/13-2/08/14	\$400	CoSA
Davy Architecture	Forensic Investigation & Pool Deck Repair BBMAC	11/18/13 Through Repair	\$59,000 Architectural Services Plus NTE \$1,500 Reimbursable Expenses	Special Reserve for Capital Outlay
Davy Architecture	Sports Field-Safety Railing Repair CHS	11/18/13 Through Repair	\$18,000 Architectural Services Plus NTE \$800 Reimbursable Expenses	Special Reserve for Capital Outlay

Name	Description	Dates	Amount	Source of Funds
Deborah Munoz	Student B	11/01/13-6/30/14	\$800	Special Ed
Dolinka Group	Financial Advisory Services for Facilities Funding	7/01/13-6/30/14	NTE \$10,000	Special Reserve for Capital Outlay
Jeffrey S. Owen Ph.D.	Student C	10/04/13-6/30/14	\$3,000	Special Ed
Kevin Snipes	Ceramics Workshop at CHS	1/23/14-1/24/14	\$1,500	CSF
Matt Scott	Set Design & Build	11/22/13-1/31/14	\$2,000	CoSA
Pioneer Day School	Non Public School Master Contract	7/01/13-6/30/14	Per Fee Schedule	Special Ed
Pioneer Day School	Student D	7/01/13-6/30/14	\$72,946.80	Special Ed
Raindrop Marketing	Website Development Marketing Plan for BBMAC	11/01/13-10/30/14	\$30,800	BBMAC Fund 19
SDCOE	MOU for Mathematics Performance Assessment Resources	1/01/14-12/31/14	NTE \$1,000	General Fund, Common Core Resources
The Fisher Agency	Public Speaker, Mike Smith for "Dude Be Nice" at CHS	1/17/14	\$2,300	CHS
Visionary Construction & Consulting, Inc.	Create and Provide Auto Cad Drawings for the ECDC	12/06/13	\$2,500	Special Reserve for Capital Projects

Financial Impact:

The contracts listed above are included in the 2013-14 budget.

JPF

Superintendent's Recommendation:

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

SITES AND CONSTRUCTION

4.5 Approve Change Order - Visionary Construction & Consulting Inc., for the CUSD 2012/13-001 Various Site Improvements at the Early Childhood Development Center (Action)

Background Information:

On April 25th, 2013, the Board authorized staff to award a contract for the CUSD 2012/13-001 Various Site Improvements at the Early Childhood Development Center. The contract was awarded to Visionary Construction & Consulting, Inc.

Report:

Change Order No. 3 in the amount of \$1,750 is a District request for demolition and installation of a new dry well drain box.

The new Contract Sum including this Change Order will be \$322,293.06.

Financial Impact:

There is no impact to the general fund as construction is funded from the Special Reserve Fund for Capital Outlay Projects (Fund 40).

JPF

Superintendent’s Recommendation:

That the Board direct staff to approve Change Order No. 3 in the amount of \$1,750 for Visionary Construction & Consulting, Inc.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

SITES AND CONSTRUCTION

4.6 Approve Notice of Completion – CUSD 2012/13-001 Various Site Improvements at the Early Childhood Development Center - Visionary Construction & Consulting Inc. (Action)

Background Information:

The CUSD 2012/13-001 Various Site Improvements Project at the Early Childhood Development Center is now complete and ready for acceptance by the Governing Board.

Report:

JRM Architecture, the Architect of Record, and Jim Mazurkiewicz, the District’s Project Manager, find the project to be substantially complete and are recommending that a Notice of Completion be approved by the Governing Board. The “Notice of Completion” will be filed with the County Recorder.

Financial Impact:

There is no impact to the General Fund as a result of this action.

JPF

Superintendent’s Recommendation:

That the Board direct staff to file the Notice of Completion.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 4.7 Approve the Arts, Media, and Entertainment Industry Sector Leadership Project \$15,000 Contract as Authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006 to be Implemented as of February 1, 2014 - June 30, 2014 [subject to approval of the California General Services Administration] (Action)

Background Information:

Carl D. Perkins Career and Technical Education Improvement Act of 2006 funding provides financial support for Career Technical Education for districts and state-wide. Coronado High School and Coronado Middle School have an award-winning, model, sequential Career Technical Education Program in the Arts, Media, and Entertainment Industry Sector. Coronado School of the Arts, Coronado High School ROP, and Coronado Middle School have established a six-year, scope and sequence aligned to CTE standards in Musical Theatre, Technical Theatre, Instrumental Music, Dance, Digital Media and Filmmaking, and Commercial Art. The administrators and teachers for this program are in the vanguard of CTE education in the state.

Report:

The goals and outcomes of this contract were developed in collaboration with State-level Carl Perkins administrators, input from regional AME program directors, and pathway specific industry advisors. They are aligned with both the Perkins Leadership Contract Priorities and the standards as outlined in the *California Career Technical Education model Curriculum Standard*, revised in 2013, supported by the State Superintendent of Public Instruction.

Project Description

The purpose of this project will be to fund Coronado School of the Arts (CoSA), one of the four regional Model Arts, Media, and Entertainment (AME) Demonstration sites from those schools identified by contract CN120211, Task 2, by region (North, Central, and South).

Project will provide funding to share model practice at a minimum of one site-based Demonstration Day, present Model AME practices and program components at a minimum of two statewide conferences, and attend at least one demonstration day provided by a Model Program cohort member.

Contract funding will support:

- Regional site team preparation of “Demonstration Day” materials, as well as regional dissemination of “best practices” through the Demonstration Day Protocol developed in Task 2 of contract CN120211. Best Practice sharing will include: AME curriculum, instructional strategies, program design, career technical education (CTE) Pathway organization, innovative strategies and operating structures that would be of interest to other AME programs in their region.
- Release time or stipends for the Model Site professional staff to develop site specific tools and materials for their “Demonstration Day.”
- Each site to provide technical assistance via products, on-site visitations, conference presentations, and other resources to educators, individuals, and groups from high schools and districts in their region interested in planning and implementing a similar program or curriculum.

The contract continues to position the Coronado Unified School District as a state leader in AME Career Technical Education.

Financial Impact:

Coronado Unified School District will receive \$15,000 from the California State Department of Education for February 1, 2014 to June 30, 2014 to implement this contract. The contract is subject to the pending approval of the California General Services Administration

JPF

Superintendent’s Recommendation:

That the Board approve the Arts, Media, and Entertainment Industry Sector Project \$15,000 Contract for 2014 as authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (subject to approval of the California General Services Administration).

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 4.8 Approve the Arts, Media, and Entertainment Industry Sector Leadership Project \$25,000 Contract as Authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006 to be Implemented as of January 1, 2014 - June 30, 2014 (subject to approval of the California General Services Administration (Action))

Background Information:

Carl D. Perkins Career and Technical Education Improvement Act of 2006 funding provides financial support for Career Technical Education for districts and state-wide. Coronado High School and Coronado Middle School have an award-winning, model, sequential Career Technical Education Program in the Arts, Media, and Entertainment Industry Sector. Coronado School of the Arts, Coronado High School ROP, and Coronado Middle School have established a six-year, scope and sequence aligned to CTE standards in Musical Theatre, Technical Theatre, Instrumental Music, Dance, Digital Media and Filmmaking, and Commercial Art. The administrators and teachers for this program are in the vanguard of CTE education in the state.

Report:

The goals and outcomes of this contract were developed in collaboration with State-level Carl Perkins administrators, input from regional AME program directors, and pathway specific industry advisors. They are aligned with both the Perkins Leadership Contract Priorities and the standards as outlined in the *California Career Technical Education Model Curriculum Standards*, revised in 2013, supported by the State Superintendent of Public Instruction.

Project Description

The purpose of this project will be to continue to increase the number of Model Arts, Media and Entertainment CTE Demonstration Sites by identifying sites in four additional California regions and to disseminate best practices to regional schools and CTE programs. The new models will be identified in CCSESA regions 2/3, Sacramento and inland Northern California, Region 6/7, Central Valley, region 9, Orange County and Imperial counties, and Region 5, San Jose/Monterey.

Project funding will:

- Provide travel, training, and technical support via a CUSD Project Director to the regional models to prepare for regional Demonstration Days and best practice demonstration in 2014-2015 school year.
- Support a Project Director who will oversee all of the work of the contract, a portion of the salary of the CUSD Accountant, and a part-time support staff person at the CUSD District Office who will handle fiscal aspects of the contract.
- Support site visits by Project Director, training on the components and use of the “Model Practice Demonstration Day” guide, and visits to a model demonstration day presentation by one of the currently identified Model AME Demonstration sites.
- Support funding for Project Director to present at the Educating for Careers, Full Steam Ahead, and/or Courageous Creativity conferences in spring 2014 to share best practices.

The contract continues to position the Coronado Unified School District as a state leader in AME Career Technical Education.

Financial Impact:

Coronado Unified School District will receive \$25,000 from the California State Department of Education for January 1, 2014, to June 30, 2014, to implement this contract. The contract is subject to the pending approval of the California General Services Administration.

JPF

Superintendent’s Recommendation:

That the Board approve the Arts, Media, and Entertainment Industry Sector Project \$25,000 Contract for 2014 as authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (subject to approval of the California General Services Administration)

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.9 Approve the Specialized Secondary Program application for \$50,000 for December 15, 2013-June 30, 2014, as authorized California Education Code (EC) Sections 58800–58806 (Action).

Background Information:

Specialized Secondary Training grants provide financial support for advanced study in a Career Technical Education pathway

Report:

Specialized Secondary Programs (SSP), authorized by California Education Code (EC) sections 58800–58806, provide startup funds for the establishment of a new advanced specialized program or school for pupils in grades nine through twelve in high schools. The SSP is expected to develop new standards-based model curriculum and provide varied instructional methodologies or organizational structures that promote advanced, in-depth study of a targeted pathway. The application for the Specialized Secondary Grant 2-13-14 was submitted in October 2013.

Coronado School of the Arts applied for start-up funding to design courses for the new pathway called Game Design and Integration to be piloted in the 2014-15 school year. This pathway was added to the Arts, Media, and Entertainment Career Technical Education Model Curriculum Revised Standards in 2013. The key goals to be achieved by the new SSP-style pathway include:

- Provide an opportunity for students to pursue careers within the game design industry, as well as related technical fields.
- Provide an advanced curriculum that uses 21st century learning and innovation skills.
- Provide an environment that allows for interaction among peers and teachers; a flow of work; and a safe space for innovation.
- Provide the advanced technologies and skill-building processes that will provide relevance and support the students for entry into the new industry sector.
- Provide a synergy with Common Core Standards.
- Provide connections to the world of work and high education.

Financial Impact:

Coronado Unified School District will receive \$50,000 from the Specialized Secondary Program Grant 2013-14, if selected, to begin December 15, 2013.

JPF

Superintendent’s Recommendation:

That the Board approve the Specialized Secondary Program Grant 2013-14 application to implement California Education Code (EC) sections 58800–58806.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.10 Approve the California Common Core State Standards (CCSS) Funding Local Implementation Plan (Action)

Background Information:

The State of California will appropriate \$1,000,000,000 in 2013-2014 and \$250,000,000 in 2014-2015 to support the implementation of the Common Core State Standards in K-12 public schools with one-time Proposition 98 General Fund dollars.

\$625 million will be apportioned in August 2013 and \$625 million will be apportioned in October 2013.

The California Department of Education (CDE) will apportion funds to school districts, county offices of education, charter schools, and state special schools using an equal rate per pupil based on 2012-2013 enrollment.

Report:

The Governing Board conducted a public hearing on November 21, 2013, to ensure that the community and parents were informed as to how these funds will be spent (Implementation Funding information attached).

Financial Impact:

There will be no net impact on the General Fund as a result of this item. All Common Core Funding to be received by Coronado Unified School District will be expended for Common Core-related purposes.

Superintendent’s Recommendation:

JPF

That the Board approve the California Common Core State Standards (CCSS) Funding Local Implementation Plan.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

***Common Core State Standards (CCSS) Funding
Local Implementation Plan***

1. California Common Core State Standards (CCSS) Funding Overview

The state of California will appropriate \$1,000,000,000 in 2013-14 and \$250,000,000 in 2014-2015 to support the implementation of the Common Core State Standards in K-12 public schools with one-time Proposition 98 General Fund dollars.

\$625 million will be apportioned in August 2013 and \$625 million will be apportioned in October 2013.

The California Department of Education (CDE) will apportion funds to school districts, county offices of education, charter schools, and state special schools using an equal rate per pupil based on 2012–13 enrollment.

As a condition of receiving CCSS implementation funds, a school district, county office of education, charter school, or state special school is required to:

1. **Develop and adopt a plan delineating how the CCSS implementation funds will be spent.** The plan must be explained in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school, before its adoption in a subsequent public meeting.
2. On or before July 1, 2015, report detailed information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development. (<http://www.cde.ca.gov/fg/aa/ca/commoncorefaq.asp>)

CCSS implementation funds can be expended for any of the following purposes:

1. Instructional materials aligned to the academic content standards adopted pursuant to *EC* sections 60605.8, 60605.85, 60605.11, and 60811.3 including, but not limited to, supplemental instructional materials as provided in sections 60605.86, 60605.87, and 60605.88.
2. Professional development for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted pursuant to California *Education Code (EC)* sections 60605.8, 60605.11, 60605.85, and 60811.3.
3. Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not necessarily limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments. (<http://www.cde.ca.gov/fg/aa/ca/commoncorefaq.asp>)

CCSS implementation funds will be subject to the annual audits required by *EC* Section 410.

CCSS Implementation Funding 2013-14 and 2014-15			
Revenue (based on \$200 per 2012-13 Average Daily Attendance)			\$634,800
Expenses			
Category 1: Instructional Materials			
Instructional materials aligned to the academic content standards adopted pursuant to EC sections 60605.8, 60605.85, 60605.11, and 60811.3 including, but not limited to, supplemental instructional materials as provided in sections 60605.86, 60605.87, and 60605.88.			
Description	Grade Level	Amount for 2013-15	Percent of Total Budget
<i>Just Think Literacy</i> CCSS Units of Instruction and Literature Materials	K-5	13,600	
<i>Envision Mathematics</i> CCSS Supplemental Materials	K-3	25,564	
NGSS/CCSS Science Digital Textbook Project	Gr 6-8	30,000	
CCSS Secondary Mathematics Redesign Project	Gr 9-12	62,004	
Subtotal		131,168	
Category 2: Professional Development			
Professional development (PD) for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted pursuant to California <i>Education Code (EC)</i> sections 60605.8, 60605.11, 60605.85, and 60811.3.			
Description	Grade Level	Amount for 2013-15	Percent of Total Budget
Science Teacher on Special Assignment (TOSA) .25 FTE for 2013-14	Gr 6-12	25,688	
CCSS PD for Administrators (<i>Pivot Learning</i> June 2013)	K-12	4,800	
<i>Just Think Literacy</i> Trainers (Aug 2013 PD Days)	K-8	12,000	
<i>Just Think Literacy</i> Sustained PD 2013-14, 2014-15	K-5	79,200	
Curriculum and Assessment Development Projects (CAD)	Pre-12	92,000	
Secondary Literacy Project (pending)	Gr 6-12	40,000	
Mathematics Professional Development (pending)	K-12	40,000	
CCSS Professional Development (2013-14 PD Days)	K-12	209,944	
Subtotal		503,632	79%
Category 3: Technology			
Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not necessarily limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments.			
There are no funds allocated to this category.		0	0%
Total Expenditures		634,800	100%

Per CDE, a school district, county office of education, charter school, or state special school may encumber the CCSS implementation funds at any time during the 2013–14 or 2014–15 fiscal years. On or before July 1, 2015, report detailed information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development. (<http://www.cde.ca.gov/fg/aa/ca/commoncorefaq.asp>)

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.11 Approve Management Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Perri, Tony	CiTV Executive Producer/Programmer CHS/CoSA (This position is funded by a Donation from the CoSA Foundation)	Mid- Management	12/16/13

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Mid-Management Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.12 Approve Certificated Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Galligan, Patrick	Teacher CHS/ROP CLAD Permit/Waiver	N/A	8/01/13
Paiz-Ramirez, Kevin	Teacher CMS CLAD Permit/Waiver	N/A	8/01/13
Williams, Allyson	Teacher Strand CLAD Permit/Waiver	N/A	8/01/13

APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Barbera, Tanya	Teacher 50% VES	Maternity	12/02/13-3/03/14
Dinnen, Caroline	Teacher VES	Personal	1/06/14-1/06/15
Moore, Jennifer	Principal CHS	Personal	11/05/13-2/03/14

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – December 19, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.13 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Ayala, Jessica	Food Service Worker CHS	Range 3, Step 3	11/12/13
Barrera, Rene	Coach-Men’s JV Basketball - CHS	Stipend	11/01/13
Haislip, Joanne	Instructional Assistant VES	Range 3, Step 3	11/18/13
Rickard, Clancy	Instructional Assistant CMS	Range 5, Step 3	11/06/13

APPROVE RESIGNATION

Name	Position	Salary	Effective Date
Brown, LaQuan	Lifeguard BBMAC	Personal	12/02/13
Mazurkiewiz, Jim	Director of M/O District	Personal	1/01/13
Wehking, Amy	Instructional Assistant CHS	Personal	1/06/13

Superintendent’s Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – December 19, 2013

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

5.1 Islander Sports Foundation Annual Report

Report:

Steve DaLuz, President of Islander Sports Foundation, will provide a brief presentation to the Board.

This report is provided to the Board for information.



The Islander Sports Foundation

Sustaining Coronado School Sports



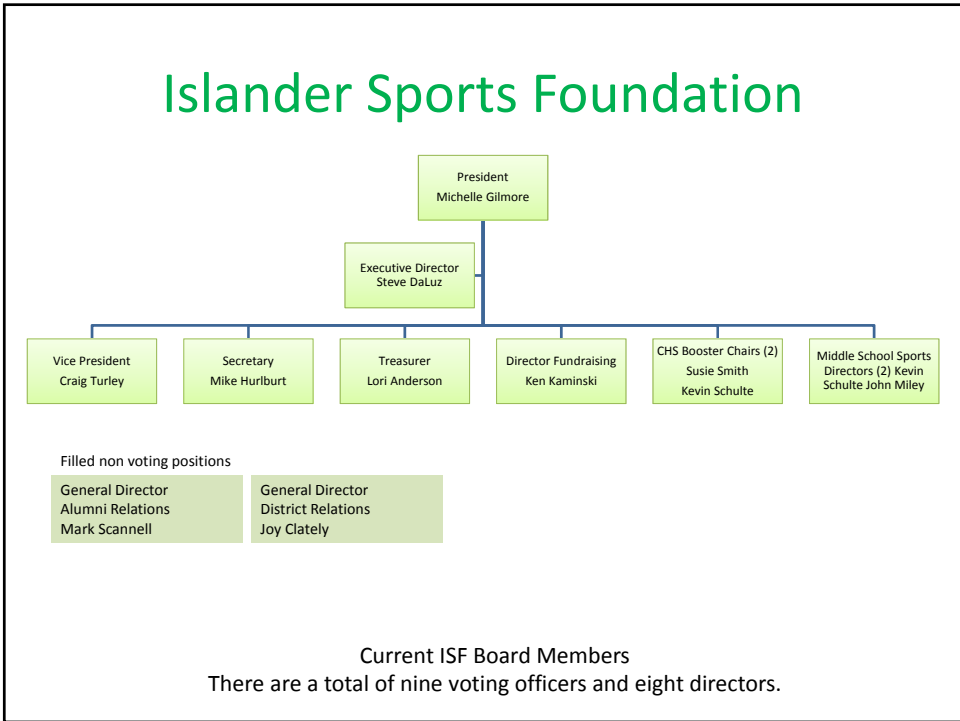
ISF

Our history our Service

- Originated as the Coronado High School All Sports Booster Club in 1995.
- Formalized into certified 501 [c] [3] later, elected board, independent financial review, annual compliance review.
- Renamed & re branded as the Islander Sports Foundation.
- Today raise revenue for Coronado School Sports via events, donations, merchandise, grants.
- Assumed funding and oversight of Middle School Sports.
- Each quarter ISF registers ~500 student athletes in the Middle and High School for sports with proper forms & clearance.
- ISF partners with CHS sports boosters to maintain high quality sport environments and experiences for student athletes.

Islander Sports at a Glance

- The Islander Sports Foundation 501 [c] [3] status includes the 20 high school boosters as affiliates under the Tax ID.
- This relationship means boosters can solicit tax deductible donations and spend donations and funds raised on behalf of CHS athletics in spirit of the mission of supporting CHS sports.
- The Foundation board focuses on unrestricted financial support of athletics department, and direct grants to boosters, but also assists boosters in autonomous, sport specific fundraising & co-marketing.
- The other main function the foundation performs is oversight of the middle school sports, availing diverse and economic afterschool athletic activities for ~750 participants per school year.
- Finally, the Foundation underwrites and manages snack bars, banquets, athlete recognition and award ceremonies for school sports.
- All school sports registrations, ~1,500 per school year go through ISF website free to the district, district pays no online fees, hosting or admin costs.



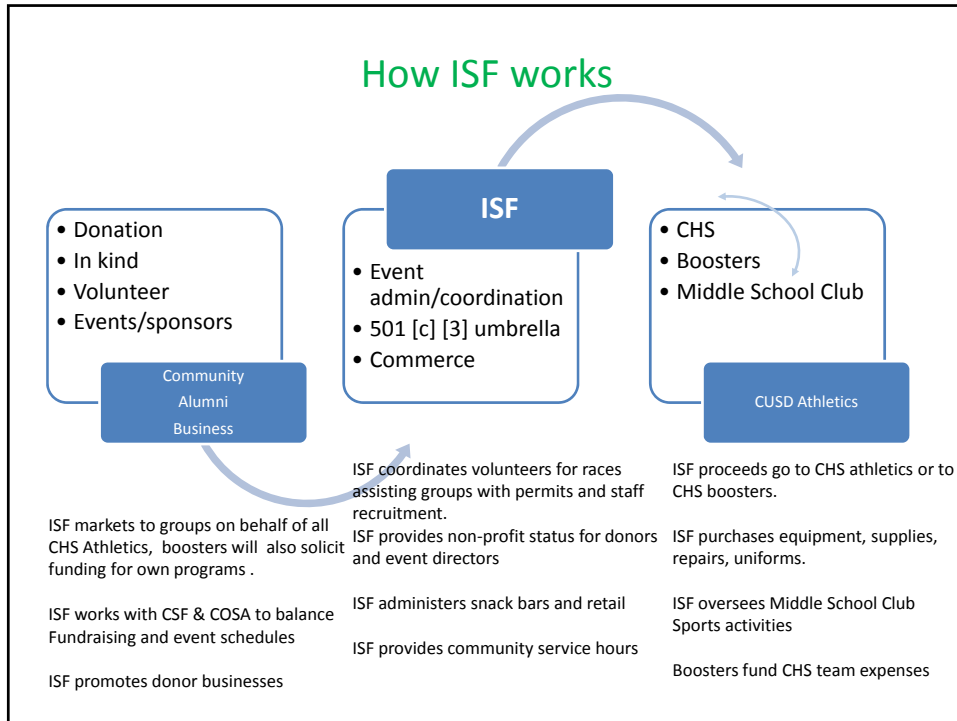
ISF in the community

- ISF partners with CUSD, CSF, COSA, Rotary, Optimists, Soroptimists, Navy SEAL Foundation on events, fundraisers, awards, projects.
- ISF also partners with club sports to balance sports times and optimize facility usage.
- ISF recognizes community leaders

The importance of Athletics & Academics

- Student athletes attend school more and get better grades than non athletes.¹
- CHS student athletes are highly motivated with strong school spirit and place extremely well on the All-Academic lists each year.
- Student athletes honor character counts traits, the middle school athletes observe a 3-touch rule, limiting sports schedule to balance academics and other activities.

¹ Los Angeles Times June 9th, 2012 study of 35,000 student athletes, "New Study shows schools sports improve grades, all while districts wrangle with cuts."



Islander Sports Foundation



Six CIF Champions 2012/13
CIF Champions in Boys Soccer, Boys Golf



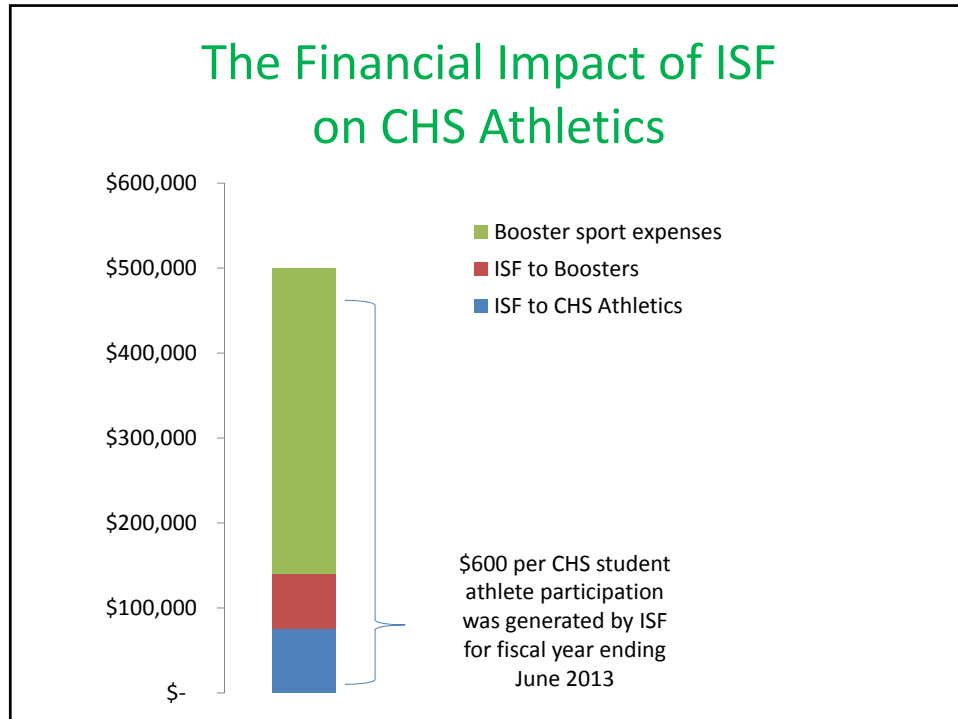
Top competitions U.S.
CHS teams compete in Hawaii, East coast, N. Calif.



Heritage, Icons & Alumni



Community leaders



Compliance & ethics

- ISF accounting and taxes are reviewed and submitted by Considine & Considine CPA.
- Bylaws and whistle blower policies are maintained on ISF website for public review.
- ISF is independent and impartial, does not interfere with any CHS athletics decisions.
- ISF targets 15% max of admin costs of funds generated.
- ISF Board and affiliates are kept informed about ACLU cases and rulings.

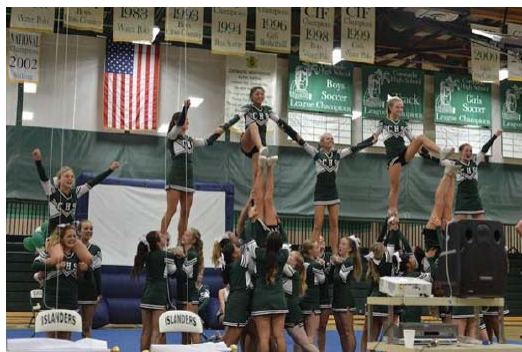
Support ISF Events

- Coronado Valentines Day 10K, February 16th, 2014.
<http://www.coronado10k.com/>
- 2nd Annual Islander Invitational Golf Tournament, July 3rd 2014
<http://islanderinvitational.golfreg.com/>

Islander Heritage & Pride

The Islander Legends of the
1st Annual Islander Invitational July 3rd, 2013

1 Huff W=28 D=38	2 Jensen W=29 D=37	3 Smock W=32 D=38
4 Hinkle W=23 D=32	5 Nichols W=16 D=41	6 Plumb W=27 D=32
7 Greene W=28 D=36	8 Bakulaen W=21 D=38	9 Adair W=25 D=37
10 Himes W=25 D=33	11 Nixon W=32 D=34	12 Robyn W=30 D=33
13 Mitchell W=19 D=39	14 Greene W=29 D=33	15 Blumenthal W=17 D=34
16 Maxfield W=22 D=35	17 Nippemeyer W=27 D=32	18 Rick W=28 D=40



In 2012 the Islander Sports Foundation began the Raising of the Banners ceremony tradition in the gym saluting CIF Champions.

In 2013 the Islander Sports Foundation began the Islander Invitational Golf Tournament recognizing Islander alumni and icons.

The Islander Sports Foundation

Sustaining Coronado School Sports



Thank you for supporting Coronado Islander Sports.
www.islandersportsfoundation.org

AGENDA—December 19, 2013

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 5.2 Learning Report: Learning and Instruction, Including: (1) Coronado Middle School Annual update

Background Information:

Each school in the Coronado Unified School District reports annually to the Governing Board with updated information on academic achievement, progress on Strategic Plan goals, and other components of the instructional program. Village Elementary and Silver Strand will report at the January 2014 Board Meeting, followed by Coronado High School and Palm Academy in February 2014. Coronado Middle School's current Academic Performance Index is 923, the highest of all schools in CUSD.

API History for Coronado Middle School	2013 923	2012 919	2011 909	2010 891	2009 891
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Report:

Throughout the 2012-13 school year, Coronado Middle School made progress in reaching site Strategic Planning goals and CUSD Board Goals. This report contains information gathered from a variety of resources and multiple measures of assessment that support CMS's school wide goal of every child learning today and leading tomorrow. The 2013 California Standardized Testing and Reporting (STAR) Program reports, as well as the assessment results from the Measures of Academic Progress (MAP), are continuously analyzed by the faculty, remain as a focal point in the strategic plan, and will be referenced primarily in this update. In CST reports, students are identified as advanced, proficient, basic, below basic, and far below basic levels in the areas of English Language Arts (ELA), Math, Science, and Social Studies. In MAP, students are assessed three times throughout the year in the areas of ELA and Mathematics, with the goal for each student to improve their own Rausch Unit (RIT) score. The MAP assessment allows for true benchmarking throughout the school year so individual student growth can be measured. Both the STAR and MAP assessments are two primary, multiple measures of assessment utilized at CMS that are valuable in understanding the needs of the middle school child.

The CMS and CUSD strategic plans align with each other emphasizing a primary focus on goal #1, Learning. In particular, CMS prides itself on developing the potential of students through critical thinking and problem solving skills which are imbedded in the instruction and curriculum, all surrounding the use of technology.

CMS utilizes technology to compliment the dynamic teaching and learning, while addressing the needs of children in 21st century learning. Some examples of these technology opportunities for students and staff include:

- **BYOD:** Over 500 students actively bring their own technology device (BYOD) on a daily basis. Specific classes incorporate laptops, netbooks, I-Pads and other devices support teaching and learning in the subject areas of ELA, History, Science, Math and Literacy. At any one time, CMS can have every student accessing a device on campus.
- **HAIKU:** CMS had the largest representation of faculty on the CUSD pilot last year and now all of the faculty embrace and understand the benefits of communicating class and student information utilizing the HAIKU learning management system.
- **Unique course offerings:** CMS continues to explore new learning opportunities by offering courses that meet with the strategic plan, articulate with CHS, and have real world application. Thanks to the Coronado Schools Foundation (CSF), many of these opportunities are possible including, Engineering, MOUSE Squad and KCMS broadcast journalism.
- **Digital Textbooks:** The entire science team is currently implementing digital textbooks in the classroom and their valuable usage to meet the needs of the new Next Generation Science Standards (NGSS).

2013 Department Team Updates:

Mathematics: CST results demonstrated a majority of increases in specific grade and subject level areas, including benchmark targets being met as measured by Strategic Plan SMART Goals.

Increase in CST score and SMART Goal(s) met:

- 6th Grade: 66% of all 6th grade students will score “proficient or advanced” in mathematics as measured by end of the year STAR (CST) assessment. (69%)
- 7th Grade: 70% of all 7th grade students will score “proficient or advanced” in mathematics as measured by end of the year STAR (CST) assessment (78%)
- 8th Grade:
 - Geometry: 100% of all students will score “proficient or advanced” in mathematics as measured by end of the year STAR (CST) assessment (100%)
 - Algebra: 78% of all 7th and 8th grade Algebra students will score “proficient or advanced” in mathematics as measured by end of the year STAR (CST) assessment (87%)

Decrease in CST results and SMART Goal not met:

- 8th Grade:
 - General Mathematics: 56% of all students will score “proficient or advanced” in mathematics as measured by end of the year STAR (CST) assessment (42%)

Practices and Focus Areas:

- Update the current math titles and matrix progression to reflect CCSS and the direction of the math program, K-12 (CUSD district wide).
- The establishment of CHS and CMS curriculum development teams and the allotment of collaboration time to update CUSD, 6-12 and K-12, CCSS standards with a focus on the Smarter Balanced Assessment (SBA).
- Incorporate HAIKU technology to inform and support student learning and enhance instruction including, consistent and regular communication with parents through HAIKU.
- Provide a wide range of courses to meet the needs of all students including the intervention classes focused on smaller class sizes with additional support staff.
- All faculty receive continuous training on the CCSS and SBA through professional development opportunities and grade and department team collaboration in order to develop and update curriculum.
- Adding math intervention tutorials and learning opportunities before and after regular school hours, including summer time (Project STEPS, intervention funds)
- Vertical teaming and articulation with both elementary schools and the high school, particularly at transition grades (5th to 6th and 8th to 9th)

Science: CST's results for 8th grade students demonstrated a decrease by 3%, while both the 6th and 7th grade students met their new grade level assessment benchmark. As a result, two of the three SMART Goals in Science were achieved. While only 8th graders are CST tested in science, the CMS science programs (grades 6-8) continue to meet student needs, school wide expectations, and most SMART goal targets to promote the advancement of science and real world application.

Increase in CST score and SMART Goal(s) met:

- Significant number of students scoring Proficient or Advanced (91%) on the 8th grade CST. This also includes a reduction in the percentage of students (2%) qualifying in Basic, Below Basic, and Far Below Basic categories
- Strategic Plan SMART Goals:
 - 6th grade – 55% of all 6th grade students will score 70% or higher on the plate tectonics unit assessment (80%)
 - 7th grade - 51% of all 7th grade students will score 70% or higher on the Chapter 1-4 unit assessment (69%)

Decrease in CST results and SMART Goal not met:

- 8th grade – 95% of all 8th grade students will score “proficient or advanced” in science as measured by end of the year STAR (CST) assessment (94% to 91%)

Practices and Focus Areas:

- Strong articulation between CHS and CMS Science team members (and district wide) under the newly created Science Teacher on Special Assignment (TOSA) position.
- Full 6-8th grade Science implementation of digital textbooks in the classroom (articulation with CHS).
- Grade and department team collaboration and professional development to design enhanced curriculum incorporating new NGSS. PD sponsored by the CUSD and the Coronado Schools Foundation (CSF).
- Multi-disciplinary implementation of STEAM related programs at CMS to support student interest and advancement of science related fields including, CSF sponsored classes of; Engineering, MOUSE Squad, and KCMS broadcast journalism (articulation with CHS courses).

English Language Arts: CST results demonstrated growth in nearly all ELA grade levels. Furthermore, Strategic Plan SMART Goals in the areas of, (1) Reading Comprehension and, (2) Writing Strategies (both cluster areas on the CST), were almost all met as well.

Increase in CST results:

- CST results showed increase for all grade levels
 - 6th grade: 85% to 89%
 - 7th grade: 87% to 89%

Decrease in CST results:

- 8th grade: 86% to 80%

Increase in CST score and SMART Goal(s) met:

- Reading Comprehension Strategic Plan SMART Goal: 81% of all students will score “proficient or advanced” in reading comprehension as measured by end of the year STAR (CST) assessment.
 - 6th grade: 82%
 - 7th grade: 85%

Decrease in CST results and SMART Goal not met:

- 8th grade: 79%

Increase in CST score and SMART Goal(s) met:

- Writing Strategy Strategic Plan SMART Goal: 87% of all students will score “proficient or advanced” in writing strategies as measured by end of the year STAR (CST) assessment.
 - 6th grade: 89%
 - 7th grade: 89%

Decrease in CST results and SMART Goal not met:

- 8th grade: 83%

Practices and Focus Areas:

- Support student learning by utilizing HAIKU discussion boards and providing personal feedback through digital tools and various forms of assessment.
- Implement the MAP assessment program three times per year (fall, winter, spring) to benchmark student growth and performance and utilize this data in order to develop student goals leading to eventual creation of personalized education plans (pep).
- Expansion of articulation across all grade levels and disciplines to emphasize the significance of reading and comprehension strategies in both fiction and literary non-fiction using CCSS rigorous instruction which requires students to read increasingly complex texts through the grades.
- Integration of existing technology software and web-based programs and assessment results including, as Destination Reading, My Skills Tutor and SOAR.
- Use on-line writing programs (IE: MY Access! or similar program) and digital tools in the writing curriculum to promote college and career readiness.

Character Education: Strategic Plan Learning Goal #4: To foster student development socially, ethically, and academically through the character development of every student, which includes knowing, caring about, and acting upon core ethical values such as respect, responsibility, fairness, trustworthiness, and citizenship. While there is no CST assessment for Character Education, CE is still an integral part of CMS's foundation and meets the needs of the whole child. Furthermore, CE is in the Strategic Plan and does have a SMART goal, although quantifiable measurement is challenging, some measurement can be demonstrated in the following practices and focus areas.

Practices and Focus Areas:

- Conduct ongoing assemblies and lesson plans to support and promote character development for students (Challenge Day, Anti-Bullying speakers)
- PE and Elective departments each teach three character lessons per year (covering all six traits each year)
- Implementation of a school wide survey for students, teachers, and parents. Utilize feedback to address areas of growth as noted by survey results.
- Support one unit compensated, faculty liaison position to assist teachers with character education instruction into the curriculum
- Every department adopts at least one trait and promotes that characteristic as their primary focus for the school year

AGENDA – December 19, 2013

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 5.3 Report to the Governing Board from the Superintendent of Schools Regarding Off Campus Policy, Procedures, and Liabilities Related To Student Conduct and Safety

Background Information:

The Coronado Unified School District (“District”) operates a closed campus at all of its schools for kindergarten through 9th grade. For students in grades 10 through 12, the District has established a limited open campus in which students are given the privilege of leaving the high school campus during the 40-minute lunch period. (See District Board Policy 5112.5; Coronado High School Student-Parent Handbook (2013-2014).) Students who are authorized to leave the campus are not required to notify the high school of their lunch destinations, nor are they supervised by school staff during this time period. Students are not permitted to leave the school grounds at any other time during the school day without written permission of their parents/guardians and school officials.

Governing Board Member Simon asked her fellow members in September 2013 to consider reviewing the District’s policy of allowing sophomores, juniors, and seniors to leave the high school campus during the lunch period. Member Simon cited numerous safety concerns that were brought to her attention by local citizens and community groups. This report is intended to present facts on this subject to the community so that the public is better informed. A discussion on this subject will commence at the next regular Board meeting. During this discussion, staff, parents, students, and other community members will have the opportunity to provide their comments for the Board’s consideration. Any action taken by the Board on this subject will not become effective until the 2014-2015 school year.

Issue Presented

May students in grades 10 through 12 be permitted to leave the school campus during the lunch period, or at other times throughout the school day, without exposing the District to liability for the safety and/or conduct of the students while off school grounds?

Short Answer

Most likely, yes. Education Code section 44808¹ immunizes school districts for off-campus student conduct and safety, unless the school district (or a district employee) specifically undertakes “to provide transportation for such pupil to and from the school premises, has undertaken a school-sponsored activity off the premises of such school, has otherwise specifically assumed such responsibility or liability or has failed to exercise reasonable care under the circumstances.” Although there have been very limited circumstances where immunity has not been extended, courts have typically found school districts immune from liability for the safety and conduct of students off school grounds where there has not been a specific undertaking by the school district.

¹ Unless noted otherwise, all subsequent references are to the California Education Code.

In addition, section 44808.5 expressly authorizes a school district to grant permission to students enrolled in high school to leave the school grounds during their designated lunch period. So long as the appropriate notice requirements under section 44808.5 have been met, neither the school district nor any of its officers or employees will be liable for the conduct or safety of students during such time that the students have left school grounds for lunch.

Thus, we believe that the District may have an open campus policy which permits students in grades 10 through 12 to leave the school campus for lunch without incurring a significant risk of exposure to liability for off-campus student activities and/or safety. The District should also be protected from liability for off-campus student conduct/safety outside of school hours, absent a specific undertaking.²

I. Legal Analysis (portions of this report are taken from an analysis performed by the District legal team from Fagen, Friedman, & Fulfroost, LLP at my request.)

A. Duty to Supervise Students

School districts have a duty to supervise students on school grounds. Courts have found that “[w]e entrust the safety of our children to our public school authorities during school hours. They are bound to exercise an amount of care for their safety during that period commensurate with the immaturity of their charges and the importance of their trust.” (*Hoyem v. Manhattan Beach City School Dist.* (1978) 22 Cal.3d 508, 519-20 quoting *Satariano v. Sleight* (1942) 54 Cal.App.2d 278, 284.)

While school districts and their employees have never been considered insurers of the physical safety of their students, they are placed under a general duty to supervise the conduct of children on school grounds during school sessions, school activities, and lunch periods. (*Cerna v. City of Oakland, et al.* (2008) 161 Cal.App.4th 1340, 1353.)

B. Immunity from Liability for Off-Campus Safety/Conduct During High School Lunch Period and Before/After School Hours

While a school district has a duty to supervise students on campus, early California cases have consistently held that a school district has no duty to safeguard students traveling, on their own, to and from school. (*Cerna, supra*, 161 Cal.App.4th at 1355.) Moreover, section 44808 provides school districts with general immunity from liability for student conduct or safety at any time when a student is not on school property, unless the school district “has undertaken to provide transportation for such pupil to and from the school premises, has undertaken a school-sponsored activity off the premises of such school, has otherwise specifically assumed such responsibility or liability or has failed to exercise reasonable care under the circumstances.”

² Note that these immunity provisions are not inconsistent with, and do not otherwise impact, the District’s authority under EC section 48900 to discipline students for acts which relate to a school activity or school attendance and occur off campus (e.g., while going to or coming home from school).

Section 44808.5 provides further support for the principle that schools are generally not liable for off-campus safety and/or conduct. Section 44808.5 states that the governing board of a school district may permit high school students to leave the school grounds during the lunch period. Neither the school district nor any of its officers or employees shall be liable for the conduct or safety of any pupil during the lunch period as the pupil has left the school grounds. If the governing board grants such permission, it must provide notice to the parents or guardians that students may leave school grounds during lunch, but that the school district will not be liable for the conduct or safety of students leaving campus. (EC § 44808.5.)

C. California Supreme Court’s Interpretation of Section 44808 Immunity

In 1978, a divided California Supreme Court examined the scope of the applicability of section 44808’s general immunity when a student is not on school grounds. In *Hoyem*, a ten-year-old truant student had been struck by a motorcycle after leaving school grounds without permission, during summer school hours. (*Hoyem, supra*, 22 Cal.3d 508.) The school district argued that it was not liable for the injury under section 44808, because the injury occurred at a crosswalk off school grounds. The Court disagreed stating,

Contrary to defendant’s assertion, no California decision suggests that when a school district fails to properly supervise a student *on school premises*, the district can automatically escape liability simply because the student’s ultimate injury occurs off school property. [Citations omitted.] Thus...we neither impose a new duty on school districts nor in any way extend the well-established rule [that a school district bears a legal duty to exercise reasonable care in supervising at all times the conduct of the children on school grounds]; we merely reaffirm that school districts must exercise reasonable care in supervising their pupils while the pupils are on school premises. A district may be held liable if its breach of that duty proximately causes a student’s injury.

(*Id.* at 516.) The Supreme Court further opined that section 44808 withdraws its grant of immunity whenever the school district “has failed to exercise reasonable care under the circumstances.” (*Id.* at 517.) This language arguably implies that section 44808 creates an independent ground of general liability for the failure to act reasonably.

In interpreting section 44808, the Court looked at both the legislative intent of section 44808 and earlier case law applying section 44808 immunity from liability. The Court noted that the California Legislature, in enacting section 44808, was concerned with “limiting a school district’s liability for injuries to pupils either before or after school hours while children were either going to school or coming home after school.” (*Id.*)

The Court went on to examine an earlier Court of Appeal decision, where a six-year-old boy that had fallen ill at school was released to his eleven-year old brother to come and take the six-year-old boy home. (*Hoyem, supra*, 22 Cal.3d at 518, citing *Kerwin v. County of San Mateo* (1959) 176 Cal.App.2d 304, 307.) When the eleven-year-old boy was injured on the way home, the Court of Appeal denied recovery, finding that a school district is under no duty to supervise or protect pupils on their way home unless it has undertaken to provide transportation for them. (*Id.*) In analyzing the holding in *Kerwin*, the *Hoyem* Court found that *Kerwin* “simply declared that a school district is not legally responsible for accidents en route once pupils have been released from school, or before they arrive at school.” (*Id.*)

Ultimately, the Court found the District liable for the off-campus injury because section 44808 did not limit a school district's responsibility to supervise students *during school hours on school premises*. (*Hoyem, supra*, 22 Cal.3d at 518.) Notably, in an opinion concurring and dissenting with the majority opinion, it is stated in a footnote that “[w]e are not told of the majority position in the case of students who, having permission to be off campus or having terminated their school day, are injured by third party tortfeasors while proceeding to their homes.... Yet the Legislature has expressly denied protection to such students.” (*Id.* at 524, fn. 1.)

Thus, *Hoyem* is significant because it found that the school district could be liable for a student's injury even though it occurred off-campus, so long as the injury resulted from a school district's negligent supervision on campus. *Hoyem* is also important because it implied that a school district's general failure to exercise reasonable care is an exception to section 44808 immunity.

D. Case Law After *Hoyem* Interpreting Section 44808 Immunity

Since the Supreme Court's decision in *Hoyem*, California courts appear to have moved away from the language in *Hoyem* that appears to impose liability on school districts for even off-campus injuries. The current trend in case law has also limited the application of the “reasonable care” exception to immunity to one of specifically enumerated undertakings. In other words, the “reasonable care” exception to immunity is arguably not its own independent exception, but only means that a district must act reasonably when it undertakes to provide transportation, holds a school-sponsored activity, or otherwise assumes responsibility.

In *Guerrero v. South Bay Union School Dist.* (2003) 114 Cal.App.4th 264, 267 a six-year-old was struck by a car on an adjacent street after school. The student argued that the district was liable because it failed to properly supervise her while on school grounds and that the school undertook to supervise her activities by reason of certain school policies establishing a procedure for supervising students after school on school grounds. (*Id.* at 269.) The court rejected these arguments finding that the school was immune under section 44808. (*Id.*) The *Guerrero* court distinguished *Hoyem* by finding that liability for the student's off campus injury in *Hoyem* arose because school personnel failed in their supervisory duties on campus. In *Guerrero*, on the other hand, the court determined that there was no basis for finding a duty to exercise reasonable care in the student's dismissal and release from school because school officials did not fail to supervise the student while the student was on campus. (*Id.* at 270.) The *Guerrero* court explicitly declined to be the first court to hold that the responsibility to exercise reasonable care in permitting students to leave school premises continues until the children have been safely picked up or returned home. (*Id.*) The *Guerrero* court also found that the section 44808 grant of immunity, when read in context, provides immunity unless a student was, or should have been, directly supervised during a specified undertaking, i.e., an off-campus activity or transportation. (*Id.* at 271-72.)

Most recently, in *Cerna v. City of Oakland, et al.* (2008) 161 Cal.App.4th 1340, 1344, a student killed while crossing a city street on the way to school sued the school district for negligence in failing to ensure safe school access. The court rejected the negligence claim based on section 44808 immunity.

In examining section 44808, the court noted that a close reading of section 44808 discloses a “linguistic ambiguity” leading to the argument that a school district is subject to general negligence liability *whenever* the school district fails to exercise reasonable care. (*Ibid.*) This ambiguity was exacerbated by language in *Hoyem*, which implied that the “reasonable care” language in section 44808 is a stand-alone exception to immunity. (*Id.* at 1355.)

The *Cerna* court examined *Hoyem* at length and determined that “despite some early confusion on the point, the weight of authority holds that the ‘reasonable care’ phrase ‘does not create a common law form of general negligence; it refers to the failure to exercise reasonable care during one of the mentioned undertakings.’” (*Id.* at 1354.) The “consensus of decisions from the Court of Appeal is that ‘section 44808 limits the liability of schools for after-hours, off-campus activity, absent a specific undertaking.’” (*Id.* at 1356 quoting *Guerrero, supra*, 114 Cal.App.4th 273.) With a single exception (i.e., *Joyce v. Simi Valley School Dist.* (2003) 110 Cal.App. 4th 292, 301 [finding that district liable for foreseeable injury while student crossed street]), every court that has considered the matter since *Hoyem*, has interpreted section 44808 to immunize school districts with regards to the safety of students outside school property “absent a specific undertaking by the school district and direct supervision by a district employee.” (*Id.* at 1356-57.)

The general trend in recent case law has been to apply section 44808 immunity broadly for off-campus student conduct/safety outside of school hours, absent a specific undertaking. Recent cases also lead to the conclusion that the “reasonable care” standard is not an independent basis of liability, but rather is applicable to the preceding three phrases regarding specified undertakings. Thus, the exceptions to section 44808 immunity appear to be narrowly defined.

II. Application to Present Facts

The District currently operates a closed campus for kindergarten through 9th grade and a limited open campus for high school students in grades 10 through 12. Pursuant to Board Policy 5112.5, students in grades 10 through 12 are granted the privilege of leaving the campus during the designated 40-minute lunch period. However, students are not allowed to leave the campus at any other time during the school day without the written permission of their parents/guardians and school authorities. Board Policy 5112.5 also makes clear that the District, its employees, and officers “are not liable for the safety and conduct of students who leave under this policy.”

Consistent with Board Policy 5112.5, the Coronado High School Parent-Student Handbook (2013-2014) provides notice to parents that the high school operates as a closed campus, except that students in grades 10 through 12 are permitted to leave the campus during the lunch period.

As discussed above, by its express terms, section 44808 provides broad immunity to school districts for off-campus student conduct and safety “*at any time* when such pupil is not on school property,” absent a specific undertaking. (Emphasis added.) The statute does not limit immunity based on whether off-campus conduct occurs during or after school hours. Also, section 44808.5 unambiguously extends protection from liability to school districts that have an open campus policy permitting high school students to leave school grounds during the lunch period. The adoption of this statute evidences a legislative intent to provide school districts with the ability to entrust students with the privilege, and accompanying responsibilities, of off-campus lunches, without school districts incurring liability. The only limitation is that the school district provide parents with notice of the lunch policy.

Here, the Governing Board adopted Board Policy 5112.5, which establishes a limited open campus policy for high school students in grades 10 through 12 to leave campus during the lunch period. By implementing this policy, the District has not undertaken to provide off-campus supervision, transportation, or any other responsibility for students leaving campus for lunch. Further, in accordance with the requirements of section 44808.5, the District has provided advance notice of this policy to parents in the Coronado High School Parent-Student Handbook, which is disseminated at the beginning of each school year. Because the District has followed the requisite procedures for the establishment of its open campus policy, it is highly unlikely that any liability would attach to the District, including its officers and employees, in the event a claim or lawsuit was filed against the District related to the off-campus conduct or safety of a student (e.g., if a high school student was injured while returning to campus from lunch).

Based on the foregoing, I conclude that the legislative intent underlying section 44808.5, coupled with the immunity granted by section 44808, would provide the District with strong, cognizable defenses against a claim or lawsuit brought against the District in connection with its off-campus lunch policy for its high school students.

As a related matter, the immunity provisions of sections 44808 and 44808.5 are consistent with, and do not otherwise impact, the District's authority to discipline students for certain off-campus conduct. Education Code section 48900, subsection (s), provides that a school district may suspend or expel a student for acts enumerated in this section, which are related to a school activity or school attendance, that occur *at any time*. This includes acts that occur while the student is (1) on school grounds, (2) going to or coming from school, (3) at lunch (whether on or off campus), or (4) going to or coming from a school-sponsored activity.

Therefore, while the Education Code protects school districts from liability related to off-campus student conduct absent a specific undertaking, section 48900 affords districts the authority to discipline students for the same off-campus conduct so long as it is related to a school activity or, more broadly, to school attendance.

Options for a Closed versus Open Campus Policy

Based on the facts, I believe the District would be able to successfully assert strong arguments against potential liability for the off-campus safety/conduct of its students. However, while there is a strong likelihood that liability would not attach to the District, it is always difficult to predict how a court would rule should a claim or lawsuit arise in connection with the off-campus policy. In light of this consideration, I present the following options and guidance to assist the Governing Board in determining whether to become a closed campus or continue with its limited open campus policy:

1. Require Students to Remain On-Campus. Requiring students to remain on-campus would be the most conservative approach. However, while this option would shield the District from liability for off-campus conduct, District staff would still be entrusted with the care and supervision of students on school property. In addition, such a policy would not afford the opportunity for students to demonstrate responsibility and positive citizenship by having the privilege of leaving campus during lunch. (*See BP 5112.5.*)
2. Permit Students to Leave Campus with a Signed Waiver. A middle ground approach might be to permit students to leave campus for lunch so long as the student's parent or guardian signs a liability waiver. While this would likely provide the District increased protection from liability should a claim be raised, it might create additional complexities for the District. For instance, the District would need to establish a policy/procedure for accommodating students whose parents or guardians refuse to sign the liability waiver. The District would also need to ensure adequate supervision of those high school students who remain on campus during lunch. In addition, Education Code section 44808.5 appears to alleviate the need for obtaining a waiver of liability from parents/guardians.
3. Permit Students to Leave Campus with Notice to Parents. The most amenable approach might be to continue implementing the District's limited open campus policy by allowing students in grades 10 through 12 to leave campus during the lunch period and providing parents with the notice, which is all that is required under Education Code section 44808.5. If the Governing Board decides to continue this policy, I will modify the notice to parents to include additional protective language for the District that is consistent with the model notice set forth in section 44808.5. The notice might read as follows:

The Governing Board of the Coronado Unified School District, pursuant to Education Code section 44808.5, has decided to permit students in grades 10 through 12 who are enrolled at Coronado High School to leave the school grounds during the lunch period.

Please be advised that Education Code section 44808.5 states the following:

Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section.

This off-campus lunch privilege may be revoked from individual students for disciplinary reasons. Students shall not leave the school grounds at any other time during the school day without the written permission of their parents/guardians and school authorities. Students who leave school or who fail to return following lunch without authorization shall be marked as truant and subject to disciplinary action.

Data to Consider Regarding Off Campus Lunch

- ❖ Approximately 8% of our students attending high school are tardy at the start of any given day.
- ❖ Approximately 2% of our students who choose to go off campus at lunch are tardy when returning back to school after the 40 minute period.
- ❖ 67% of lunch sales at CHS are from 9th grade students.
- ❖ Most high schools with similar demographics experience a 34% average daily lunch sales participation (ADP) rate when campuses are closed; CHS currently has a 5% ADP.
- ❖ If 10-12th graders were on campus and participated at a rate similar to the 9th grade, Food Services would receive an increase of approximately \$200K.
- ❖ Coronado food vendors would be negatively affected if the campus were closed at lunch.
- ❖ Need for additional police services at lunchtime would be lessened.
- ❖ More lunchtime supervision at CHS would need to be employed.
- ❖ CHS administrators would have increased workload due to an increase in lunch supervisors, increase in students, and management of lunch activities.

Superintendent's Recommendation:

In summary, because Education Code section 44808.5 expressly authorizes the District to permit high school students to leave school grounds during the lunch period, any exposure to liability for off-campus conduct or safety issues appears minimal. Therefore, whether to implement a closed or open campus is a policy decision for the Governing Board. I believe that inviting discussion from staff, students, and members of the community at the upcoming Board meeting in late January 2014, and at a SAFE forum in early January, will be helpful in evaluating the interests and concerns of these individuals or groups and provide the District with further clarity in determining whether to proceed with a closed or open campus. **It is my recommendation that at this time we make no changes to the current policy.**

AGENDA – December 19, 2013

5.0 SITES AND CONSTRUCTION

- 5.4 Presentation of Draft Version of Long Range Facilities Maintenance Management Plan (Discussion/Information)

Background Information:

On June 20, 2013, the Governing Board of the Coronado Unified School District awarded a contract for services to Eric Hall and Associates for the preparation of a Long Range Facilities Master Plan. A draft version of that report is provided under separate cover, for Governing Board review and discussion as to any additional elements that are desired for the final report, to be presented at the January 23, 2014, meeting of the Governing Board.

Report:

Eric Hall and Associates will present a draft version of the Long Range Facilities Master Plan.

Financial Impact:

There is no impact to the general fund due to the review of the Draft version.

AGENDA – December 19, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 6.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits and New Policy and Regulation 0460, Local Control and Accountability Plan (Action)

Background Information:

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

Proposal:

The Board received the proposed Policies and Regulations at the November 21, 2013, Governing Board Meeting for first reading.

Copies of the policies have been available for the public for viewing at the District Office.

JPF

Superintendent's Recommendation:

That the Board adopt the Policies and Administrative Regulations as presented.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – December 19, 2013

7.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

7.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

January 7, 2014: Special Board Meeting (Budget Study Meeting) 5:00 PM – Village Hall

January 23, 2014: Regular Board Meeting

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- Board Policy Update – First Reading
- Site-Based Budget Findings (CSUSM)

February 20, 2014: Regular Board Meeting

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- Board Policy Update – Approval
- Results From FCMAT Report on Special Education Services

March 4, 2014: Regular Board Meeting

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2014-15 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations
- Resolution Regarding Elimination of Particular Kinds of Services

April 17, 2014: Regular Board Meeting

- Uniform Complaint Quarterly Report
- Local Board Policy Review

May 15, 2014: Regular Board Meeting

- Board Policy Update – First Reading
- Budget Update
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

June 19, 2014: Regular Board Meeting

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Approve Student Services Strategic Plan
- Board Policy Update – Approval
- 2014-2015 Budget Presentation
- Capital Facilities Plan (Green Sheet)

June 26, 2014: Regular Board Meeting

- Approve the 2014-2015 Budget

Financial Impact:

There is no impact to the general fund as a result of this report.